

TIME TABLE

RECESS / INTERVAL				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

A GOOD BEGINNING MAKES A GOOD ENDING

**ST . FRANCIS ASSISI
C.B.S.E. SCHOOL**

KOTTAVATTOM JN. ELAMPAL, PUNALUR
 Ph: (School) 0475-2323822, (Resi) 0475-2325645
 Web: www.assisischoolelampal.org
 e-mail: assisischool@gmail.com



SCHOOL DIARY

Master/MissHouse.....

Std.....Sec.....Admn No.....Roll No.....

Address.....

.....Ph. No:.....

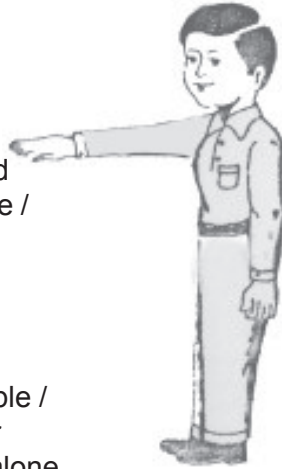
PLEDGE

India is my country / All Indians
are / my brothers and sisters

I love my country / and I am
proud / of its rich / and varied
heritage / I shall always strive /
to be worthy of it.

I / shall give my parents / teachers
and all elders / respect /
and treat everyone / with courtesy.

To my country / and my people /
I pledge my devotion. In their
Well-being / and prosperity alone
lies my happiness



NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he
Bharatha bhagya vidhatha
Punjab-sindhu-gujarat-marata
Dravida utkala banga
Vindhya-himachala yamuna ganga
Uchala jaladhi taranga
Tava subha na me jage
Tava subha asisha mage
Gahe tava jaya gatha
Jana gana mangala dayaka jaya he
Bharatha bhagya vidhatha
jaya he, jaya he, jaya he
jaya, jaya, jaya, jaya, he !

May 2020

1	Wed				
2	Thu				
3	Fri				
4	Sat				
5	Sun				
6	Mon				
7	Tue				
8	Wed				
9	Thu				
10	Fri				
11	Sat				
12	Sun				
13	Mon				
14	Tue				
15	Wed				
16	Thu				
17	Fri				
18	Sat				
19	Sun				
20	Mon				
21	Tue				
22	Wed				
23	Thu				
24	Fri				
25	Sat				
26	Sun				
27	Mon				
28	Tue				
29	Wed				
30	Thue				
31	Fri				

April 2020				
1	Mon			
2	Tue			
3	Wed			
4	Thu			
5	Fri			
6	Sat			
7	Sun			
8	Mon			
9	Tue			
10	Wed			
11	Thu			
12	Fri			
13	Sat			
14	Sun			
15	Mon			
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun			
22	Mon			
23	Tue			
24	Wed			
25	Thue			
26	Fri			
27	Sat			
28	Sun			
29	Mon			
30	Tue			

PERSONAL MEMO

Master / Miss.....
 Class.....Admn No.....Dt. of Birth.....
 Religion.....Caste: SC/ST/Others.....
 Residential Address.....
Tel No.....

Father's

Mother's

.....	Name
.....	Occupation.....
.....	Office
.....	Address
.....	Off.Ph.No

School Bus: Route No.....Stop No.....Blood Group.....

Specimen signature of the parent's / guardians who are responsible for signing the progress reports, remarks, etc. given by the principal, Vice-Principal, Headmistress or Teachers should be given below. (requests for leave etc. made by any other persons will not be entertained).

Signature	Relationship to Student
1.....	1.....
2.....	2.....
3.....	3.....

Statement made by parent/guardian

I have read the rules and regulations of the school and promise to abide by them and see that my child also conforms to the standard required of him/her in conduct and studies.

Signature of Parent / Guardian

March 2020

1	Sun			
2	Mon			Classes begin for 2020 batch IX &X
3	Tue			
4	Wed			
5	Thu			
6	Fri			
7	Sat			Women's day
8	Sun			International women's day
9	Mon			
10	Tue			
11	Wed			
12	Thu			
13	Fri			
14	Sat			
15	Sun			Consumer rights day
16	Mon			
17	Tue			
18	Wed			
19	Thu			Annual Exam begins
20	Fri			
21	Sat			
22	Sun			World nature day
23	Mon			
24	Tue			
25	Wed			
26	Thue			
27	Fri			Holidays 27- May 31
28	Sat			
29	Sun			
30	Mon			
31	Tue			

February 2020

1	Sat			
2	Sun			
3	Mon			Pre board for class X
4	Tue			The world cancer day
5	Wed			
6	Thu			
7	Fri			
8	Sat			
9	Sun			
10	Mon			
11	Tue			Annual exam for class VIII & IX
12	Wed			
13	Thu			
14	Fri			
15	Sat			
16	Sun			
17	Mon			
18	Tue			
19	Wed			
20	Thu			
21	Fri			Sivarathri
22	Sat			
23	Sun			
24	Mon			
25	Tue			
26	Wed			
27	Thue			
28	Fri			
29	Sat			

PERSONAL MEMO

Master / Miss.....
 Class.....Admn No.....Dt. of Birth.....
 Religion.....Caste: SC/ST/Others.....
 Residential Address.....
Tel No.....

Father's	Mother's
.....
.....
.....
.....
.....
.....

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 Signature of Parent / Guardian

ST. FRANCIS ASSISI ENGLISH MEDIUM SCHOOL

KOTTAVATTOM JN. ELAMPAL
PUNALUR

St. Francis Assisi E.M School was opened in Elampal. Kottavattom (Jn) on 1st June 1991. It is sponsored by **Rt. Rev. Dr. Mathias Kappill**, bishop of Punalur.

As a catholic school, We are working not only for the intellectual, cultural and physical developement of our children from the earliest stages but also for the formation of character by inculcating sound moral principles, so that they grow up as good children for God and responsible citizens of our country.

Education of children is that joint responsibility of the school authorities and the parents. Hence your co-operation is required to ensure the progress of your child in studies. While helping the children to do their home work and supervising their studies, parents and guardians should remember that self help is the best help.

Aims and Purpose of the Institution

Besides achieving the aim of any good education to discover and develop to the full, the finest qualities in a human being, the institution tries its best to inculcate in every student the true spirit of social awareness. To serve man is to serve God. Every student therefore must cultivate respect for and interest in the welfare of the other. This is the true way of formation of character, discipline and individual personality according to the need of the time. The institution therefore will provide opportunities for the physical and spiritual growth of the child. Value Education is obligatory for all students, science the formation of a sound moral character is in the truest sense the worthy objective of education. Value education is an intergral part of the time-table.

A student today is no longer a passive recipient of knowledge but is actively involved in the learning process. Personalised education is therefore introduced in all the classes, where freedom is of prime importance for achieving personal relationship. To develop the right atmosphere, a student is taught to relate with others in a climate of freedom.

January 2020

1	Wed			New year
2	Thu			Mannam Jayanthi
3	Fri			Staff meeting
4	Sat			
5	Sun			
6	Mon			
7	Tue			
8	Wed			
9	Thu			
10	Fri			
11	Sat			
12	Sun			
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat			Annual day
19	Sun			
20	Mon			
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			
26	Sun			
27	Mon			IVth Periodic test 1-VIII
28	Tue			
29	Wed			
30	Thue			Martyrs day
31	Fri			

December 2019

1	Sun			World Aids day
2	Mon			
3	Tue			
4	Wed			Navy day
5	Thu			
6	Fri			
7	Sat			PTA Meeting
8	Sun			
9	Mon			3rd Periodic test/ Post mid term IX-X
10	Tue			Human rights day
11	Wed			
12	Thu			
13	Fri			Staff meeting
14	Sat			Energy Conservation day
15	Sun			
16	Mon			
17	Tue			
18	Wed			Sahodaya games
19	Thu			
20	Fri			
21	Sat			Christmas celebration (skit & carol Sing. comp.)
22	Sun			Christmas holidays 22-1
23	Mon			
24	Tue			
25	Wed			Christmas
26	Thu			
27	Fri			
28	Sat			
29	Sun			
30	Mon			
31	Tue			

PRAYERS

MORNING PRAYER

Lord I offer you this day. All my thoughts
 My study , my play and all that I do today
 Lord bless me. Bless my parents, teachers
 And my friends. Bless my country. Lord be with us
 today and make us good children.

Our Father in heaven, Holy be your name,
 Your kingdom come, your will be done, on earth
 as it is in heaven Give us this day, our daily
 bread, and forgive us our sins, as we forgive,
 those who sin against us. Do not bring us to
 the test, but deliver us from evil, Amen

PRAYER BEFORE CLASS

Lord, bless us and bless our study
 Give us wisdom and true knowledge
 So that we may become wiser and better. Amen

PRAYER AFTER CLASS

Lord, I thank you for teaching me
 give me grace to remember and to learn what I studied.
 Thank you Lord

PRAYER BEFORE MEALS

Bless us, O lord, and these
 Your gifts which
 we are about to receive from
 Your bounty,
 Amen

PRAYER AFTER MEALS

We give you thanks, Almighty God,
 for all the benefits we have received
 from your bounty. Amen.

SONGS ENGLISH

1. Father we thank you for the night
And for the pleasant morning light
For rest and food and loving care
And all that makes the world so fair

Help us to do the things we should
To be to others kind and good
In all we do, the work or play
To grow more loving everyday
2. God's love is so wonderful (3)
Oh! Wonderful love
So high you can't get over it
So deep you can't get under it
So wide you can't get around it
Oh! Wonderful love.
3. God our father looks on us with love
All the time (2)
He says I am with you
All the time (2)
I am with you for ever (3)
All the time
4. Om Jagadeeswara sadapi chinmaya
Jagadeeswara Vande (2)
Om Paripoojitha
Para paratma (2)
Anavaratham Vande (3)
Om Jaga...

1	Fri				Kerala piravi
2	Sat				
3	Sun				
4	Mon				
5	Tue				
6	Wed				
7	Thu				
8	Fri				Sahodaya Sports meet 8 - 9
9	Sat				Exhibition
10	Sun				WorldScienceDay(Scienceexhibition)5-10std.Students
11	Mon				National Educational day
12	Tue				
13	Wed				
14	Thu				Childrens day (Notice Board Comp.)
15	Fri				Sports day
16	Sat				Sports day
17	Sun				
18	Mon				
19	Tue				
20	Wed				
21	Thu				Sahodaya Seminar on relevent topic
22	Fri				
23	Sat				
24	Sun				
25	Mon				State Kalotsav
26	Tue				
27	Wed				Staff meeting
28	Thu				Sahodaya exhibition
29	Fri				Picnic
30	Sat				

October 2019

1	Tue			
2	Wed			Gandhi Jayanthi
3	Thu			
4	Fri			School feast (St. Francis Assici Day)
5	Sat			
6	Sun			
7	Mon			Mahanavami
8	Tue			Vijayadhasami
9	Wed			Arts day & Fest
10	Thu			
11	Fri			
12	Sat			
13	Sun			
14	Mon			SA 1 (term 1) I - VIII
15	Tue			
16	Wed			
17	Thu			
18	Fri			Staff meeting
19	Sat			
20	Sun			
21	Mon			
22	Tue			
23	Wed			
24	Thu			Sahodaya Arts 24-26, UN Day
25	Fri			
26	Sat			
27	Sun			
28	Mon			
29	Tue			
30	Wed			
31	Thu			Staff meeting

2. I HAVE COME TO THEE

ch : I have come to Thee to take Thy touch, before I begin my day.

1. Let Thy eye rest upon my eyes for a while
2. Let me take to my work the assurance
Of Thy comradeship my friend.
3. Fill my mind with Thy music,
To last through the desert of noise.

3. Make Me A Channel Of Your Peace

1. Make me a channel of your peace.
Where there is hatred let me bring your love;
Where there is injury your pardon Lord,
And where there's doubt true faith in you.

Chorus : O Master grant that I may never seek
So much to be consoled as to console;
To be understood as to understand,
To be loved as to love with all my soul.

2. Make me a channel of your peace,
It is in pardoning that we are pardoned;
In giving to each one that we receive,
And dying that we're born to eternal life.
3. Make me a channel of your peace,
Where there's despair in life let me bring hope;
Where there's darkness only light,
And where there's sadness every joy.

4. In His Time

1. In HIS time, In HIS time
He makes all things beautiful in HIS time
Lord please show me everyday
As you're teaching me Your way

That You will do just what You say, In YOUR time
 In YOUR time, In YOUR time
 You make all things beautiful in Your time
 Lord my life to You I bring
 In its winter and its spring
 May I fathom everything, In Your time
 There's a time There's a time
 Both for sowing and for reaping, there's a time
 Time for loosing, time for gain
 Time for joy and time for pain
 Every purpose under heaven has a time
 There are times, There are days
 Weeks and months we cannot understand God's way
 If for years we fail to scan, what is HIS eternal plan
 We'll remember that HE can, all the time.

5. Liberation

Chorus: The world stands In need of liberation, my Lord,
 It still has to feel your power.
 The blind and the deaf, the dumb and the maimed
 All need to feel your healing touch.
 The world stands in need of liberation, my Lord.
 Is still has to learn to love.

1. There are those who have eyes but refuse to see,
 Their inhumanity to men.
 There are those who have ears but refuse to hear,
 The cries of those in agony.
2. There are those who have mouths but refuse to speak,
 Against injustice done to men.
 There are those who have hands but refuse to reach
 Them out in love and brotherhood.
3. There are those who have talents they do not use,
 To build a true community.
 And we know that we all have the talent of love,
 But leave it buried in ourselves.

September 2019

1	Sun			
2	Mon			
3	Tue			
4	Wed			
5	Thu			Teachers day, Onam Celebration
6	Fri			Onam Vacation 6 -15
7	Sat			
8	Sun			
9	Mon			
10	Tue			
11	Wed			
12	Thu			
13	Fri			
14	Sat			
15	Sun			
16	Mon			School Reopens after Onam Holiday
17	Tue			
18	Wed			Second Periodic test/mid term I - VIII
19	Thu			Mid term for IX and X
20	Fri			
21	Sat			Sree Narayana Guru Samathi
22	Sun			
23	Mon			
24	Tue			
25	Wed			
26	Thu			
27	Fri			
28	Sat			Staff meeting
29	Sun			
30	Mon			

August 2019

1	Thu				
2	Fri				Staff meeting
3	Sat				
4	Sun				
5	Mon				
6	Tue				
7	Wed				
8	Thu				
9	Fri				Sahodaya Eng.,Mal.,Hin. Fest
10	Sat				
11	Sun				
12	Mon				Bakrid
13	Tue				
14	Wed				Independence day Quiz
15	Thu				Independence day Notice Board Comp.
16	Fri				Sahodaya kids fest
17	Sat				Sahodaya kids fest
18	Sun				
19	Mon				Inter school debate for secondary
20	Tue				
21	Wed				
22	Thu				
23	Fri				Janmashtami
24	Sat				
25	Sun				
26	Mon				
27	Tue				
28	Wed				Ayyankali Jayanthi
29	Thu				National Sports day
30	Fri				Seminar for students
31	Sat				

6. I just Keep Trusting My Lord

I just keep trusting my Lord.
 As I walk along.
 I just keep trusting my Lord,
 And He gives me a song.
 Though the storm clouds darken the sky,
 O'er the heavenly trail,
 I just keep trusting my Lord
 He will never fail.
 He's a faithful friend (2)
 Such a faithful friend (2)
 I can count on Him (2)
 To the very end. (2)

7. ONE DAY AT A TIME

1. We're only human, we're just your children,
 Help us believe, in what we could be and all that we are
 Show us the stairway we have to climb.
 Lord for our shake teach us to take one day at a time

Chorus : One day at a time, dear Lord, that's all we're asking from you,
 Just give us the strength to do everyday what we have to do.
 Yesterday's gone, dear Lord, tomorrow may never be ours.
 Lord help us today, show us the way, one day at a time.

2. Do you remember when You walked among men,
 Well Lord you know, if you are looking below,
 It's worse now than then.
 Cheating and stealing, violence and crime.
 Lord for our sake teach us to take, one day at a time.

8. There shall be showers

There shall be showers of blessings
 This is the promise of love
 There shall be seasons refreshing
 Sent from the Saviour above.

Ch: Showers of blessings (2) we need

Mercy drops round us are falling,
 But for the showers we plead.

There shall be showers of blessing
 Send them upon us, O Lord.
 Grant to us now a refreshing,
 Come and now honour they Word.

9. LIVING WATERS FLOW ON

Living waters flow on
 Sweep away my pain
 Bring your healing to my heart
 Let me love once again.

Cares and worries get me down
 Fear of failure fills my day
 When I'm lost and all alone
 Help me, Lord, to find my way.

10. CHANGE MY HEART

Change my heart O Lord;
 make it ever new (true)
 Change my heart O Lord;
 May I be like you
 You are the potter, I am the clay
 Mould me and make me,
 this is what I pray

July 2019

1	Mon			
2	Tue			
3	Wed			
4	Thu			
5	Fri			Death Aniversary of Vaikom muhammad basheer
6	Sat			
7	Sun			
8	Mon			
9	Tue			
10	Wed			
11	Thu			
12	Fri			
13	Sat			
14	Sun			
15	Mon			1st Periodic Test for I to VIII
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun			
22	Mon			
23	Tue			
24	Wed			School Kalotsav
25	Thu			
26	Fri			
27	Sat			Seminar for Teachers
28	Sun			
29	Mon			Sahodaya Magazine Competition
30	Tue			
31	Wed			Karkidaka vavu

June 2019

1	Sat			Staff meeting
2	Sun			
3	Mon			
4	Tue			
5	Wed			Eid-ul -fitr/Enviornment day
6	Thu			Opening
7	Fri			
8	Sat			
9	Sun			
10	Mon			
11	Tue			
12	Wed			Anti Child labour day
13	Thu			
14	Fri			
15	Sat			Elders day
16	Sun			Fathers day
17	Mon			
18	Tue			
19	Wed			
20	Thu			
21	Fri			
22	Sat			PTA Meeting
23	Sun			
24	Mon			
25	Tue			Pre- midterm for IX-X
26	Wed			
27	Thu			
28	Fri			Staff meeting
29	Sat			Staff meeting
30	Sun			

MALAYALAM SONG

- ദൈവസ്നേഹ സർവ്വം തൃജിച്ചോനെ
 പുണ്യതാതാ അസീസ്സി ഗായകനേ (2)
 എന്നും നിൻ പാവനപാത
 മക്കൾക്കു സുന്ദരമാർഗ്ഗം (2) (ദൈവസ്നേഹ)
 ജീവിതമാം പാതകളിൽ
 തണൽ മരമായി നീ പടരു (2)
 ആനന്ദമനുഭവിക്കാൻ, എന്നും നിൻ...
 ആകാശത്തിൽ പറവയെപ്പോൽ
 നാളെ ഓർത്ത് തളർന്നിടാതെ (2)
 ദൈവഹിതം നിറവേറ്റി (2) എന്നും നിൻ...
- ദൈവമേ സച്ചിദാനന്ദാ
 ദൈവമേ ഭക്തവത്സലാ
 ദൈവമേ നിൻ കൃപാകരം
 ഞങ്ങളിൽ ചൊരിയേണമേ
 ബുദ്ധിയും സർവ്വ ശക്തിയും മണ്ണിൽ
 മർത്യനേകിയ ദൈവമേ
 വിജ്ഞാനത്തിൽ പ്രതീപമേ
 നല്ല ബുദ്ധി ഞങ്ങൾക്കരുളേണ..... ദൈവമേ.....
- കരുണാതൻ കാതലേ കൈതൊഴാം.....
 സ്നേഹക്കടലേ എൻ ദൈവമേ കൈതൊഴാം
 മഹിമതൻ കോവിലേ കൈതൊഴാം
 മഹിതൻ വെളിച്ചമേ കൊതൊഴാം
 ഒരുചെറുകൈത്തിരി ഏന്തി ഞാൻ
 നിന്റെ അരികിലായ് അർച്ചനക്കെത്തവേ
 കനിവിൻകടാക്ഷങ്ങളേകണേ എന്റെ
 കരളിലമൃതം പൊഴിക്കണേ കരുണതൻ....
- ചന്ദ്രമേഘി പുവിലും
 ശബളാഭമാം ശലഭത്തിലും
 സന്തതം കരധാരിയെന്നൊരു
 ചിത്രചാതുരി കാട്ടിയും
 അന്തചാരുകടാക്ഷമാലകളർക്ക-
 രശ്മിയിൽ മീട്ടിയും
 ചിന്തയാം മണിമന്ദിരത്തിൽ
 വിളങ്ങുമീശനെ വാഴ്ത്തുവീൻ

15/10/2020

हम होंगे कामयाब-३ एक दिन
ओ मन में है विश्वास, पूरा है विश्वास

हम होंगे कामयाब एक दिन
होगी शान्ति चारों ओर-२ एक दिन,
ओ-मन में है विश्वास, पूरा है विश्वास
होगी शान्ति चारों ओर एक दिन

हम चलेंगे साथ-साथ डालें हाथों में हाथ,
हम चलेंगे साथ-साथ एक दिन
ओ - मन में है विश्वास, पूरा है विश्वास
हम चलेंगे साथ-साथ एक दिन

हिन्द देश के निवासी, सभी जन एक है

हिन्द देश के निवासी, सभी जन एक है

रंग रूप वेश भाषा चाहे अनेक हैं

बेला गूलाब जूही चंपा चमेली

प्यारे-प्यारे फूल गुंथें माला में एक है

कोयल की कूक-न्यारी पपीहे की टेर प्यारी

ग रही तराना बूलबूल रग मगर एक है

गंग जमूना ब्रह्मपु फूष्वा कावेरी

जाके मिल गयी सागर में बूई सब एक है

GENERAL RULES

1. The School hours are from 9.30 am to 3.30 pm daily. The student should reach the school in time to attend the morning assembly.
2. The school uniform is to be worn daily. Cleanliness in person and clothes is expected of every student. Student coming to school with untidy dress, hair and nails will be refused to enter the class room, Children should bring clean handkerchief daily to school.

3. Students should be simple and modest in their dress. Gold ornaments should not be worn.
4. The student should affix his/her photograph and write the required information, duly signed by the parent in the space provided for in the diary.
5. ID card is to be brought every day including birthday.
6. Students should be careful not to throw any paper etc. on the floor and in the school premises. The waste paper basket should be used for that purpose.
7. Students should not bring unnecessary things to school.
8. Students should not play in classrooms and on corridors.
9. Students are responsible for the safe custody of their own books or belongings.
10. All students must bring the diary to class daily. The class diary should not be used as rough book. Pages therein should not be torn.
11. No Books, newspapers and Magazines other than school books are allowed in the class.
12. Students from one class are not allowed to go to other class rooms during the interval or any time
13. Any damage to school property or that of other students will have to be made good by the erring student.
15. Parents should attend the parent teacher meeting whenever it is convened.
16. Parents are not allowed to meet the teachers during school hours. They may meet the teacher only after the class hours/ given time through appointment.
17. LEAVE OF ABSENCE : Leave from the class must be obtained by a written from parents in the prescribed absence record in the diary on page 17 and that too only for valid reasons. Any absence for more than a week must be intimated to the school

Date	Syllabus Annual Assessment	Parent's Guardian's Signature

Teacher's Initial.....

Date	Time Table Annual Assessment	Parent's Guardian's Signature

Teacher's Initial.....

authorities, immediately in writing. Students are not allowed to go home during the school hours except for extreme necessity and that too only when parents come personally or on producing proper letter from parents.

- 18. Parents are expected to check their children's diary and to co-operative with the school authorities. Parents are requested to encourage their children to take part in all co-curricular and extra curricular activities in school.
- 19. Parents are requested to take any complaint direct to the authorities and not to the class teacher.
- 20. Progress card should be signed by parents and returned on time. While communicating with school authorities, parents have to mention their child's name and standard in the letter.
- 21. Promotion to the higher classes will be strictly on the basis of the child's performance.
- 22. Monthly fees have to be paid between 1 to 15 of every month. Defaulters should pay the fees with the fine Rs. 10 Any fee paid to the school will not be refunded.
- 23. Students who come late will have to get a remark entered in their diaries in the place meant for late comers. Habitual late comers will be sent home.
- 24. Parents are requested to read and observe all these rules.

School Uniforms:

All should wear black shoes Maroon socks and school uniform daily. Girls long hair should be in two plaits with ribbon & those who have short hair should wear hair bands (of the colour required by the school)

School Prescribes

- * It's compulsory to wear the school uniform daily.
- * It must be neat and clean

RULES FOR DISCIPLINE

1. (a) Students must have their identity cards with them.
(b) Students should regularly bring their school diary. The school uniform is to be worn on all days and for all school functions. Parents should see that their son/daughter does not wear the uniform outside the school when he/she is at home or elsewhere.
2. All the students must be in their seats before the teacher enters the class, during the absence of teacher the monitor of the class, responsible for maintaining discipline, must be obeyed.
3. Students should take care of school property. They should not write or scratch on the desks, chairs, walls or doors of the school nor should they damage the property of others. Any damage done to school property must be remitted by the offender.
4. The school is not responsible if a student loses money or some article. Money should not be lent nor borrowed nor articles exchanged.
5. A student who uses unfair means during tests/exams, tampers with the marks, answer sheets or report card will be given a zero in the subject. The parents will have to give an undertaking.
6. If any correction is to be made in the report card, it has to be brought to the attention of the school authorities within three days of receipt of the report.
7. Students are forbidden to bring crackers, explosives and other dangerous materials to school.
8. Electronics gadgets like calculators, I-pods, CD players, mobile phones, etc., should not be brought to school. If found, they will be confiscated.
9. (a) Boy's hair should be neatly trimmed. Fancy hair-cuts are not allowed.
(b) Girls with long hair should be in two plaits (upto std.VIII) and in single plait. (Classes IX to XII)
10. Students involved in fights and those found bunking classes will be suspended.

RULES CONCERNING ABSENCE

1. Every student should have a minimum of 80% attendance for the academic year.
2. A student who is late or has been absent on the previous day will not be admitted to class, without the permission of the principal/ Vice-

Date	Syllabus II Mid-Term Assessment	Parent's Guardian's Signature

Teacher's Initial.....

Date	Time Table II Mid-Term Assessment	Parent's Guardian's Signature

Teacher's Initial.....

- principal/Headmistress.
3. (a) Leave of absence is granted only on the basis of a prior written application from the parents/guardian, except in cases of unforeseen circumstances.
 - (b) Leave of absence to attend social functions outside will not be granted. These should be arranged during holidays mentioned in the diary.
 - (c) For marriage within the family only one day's leave is granted as a rule. Prior sanction is needed.
 - (d) For leave absence up 3days, It is sufficient to apply for the same on the page on the school diary.
 - (e) For leave of absence for more than 3 days, a letter must be sent to the Principal. A note is to be made by the parents/ guardian in the school diary leave record.
 - (f) Absence from school for a Test/ Examination will not be conducted, except in case of illness. The principal has to be intimated on the same day, and a Medical Certificate will have to be submitted.
 - (g) Every absence must be entered in brief in the pages of the diary meant for the same.
 5. Separate leave notes should be submitted if a brother and sister are in different classes/ sections.
 6. A student returning to school after suffering and infectious or contagious illness should produce a doctor's certificate permitting him to join class, subject to conditions laid below. Students suffering from the following must observe the prescribed period of quarantine before returning to class.

Note to the Parents/guardians

1. Parent/Guardians are requested to check the school diary of their ward daily and see that lessons and homework assigned for the next day are done. Remarks made in the diary should be signed regularly. Students should be encouraged to be neat and tidy and all slovenliness should be firmly disapproved of.
2. Parents/Guardians should not visit the classrooms during class hours, except with the permission of the principal. For any information regarding the school, contact only the school office during office hours.
3. Encourage self-help for work and study. He/she should be taught to

keep the room tidy, make his/ her own bed, polish his/her own shoes. carry his/her own bag, etc. The formation of such habits early in life, inculcates in the student the idea of dignity of work, a fundamental personal virtue necessary for a successful career.

- 4. Often taking of your child/ward from classes for social functions is not recommended. It retards the child's progress in school and minimises his/her respect for regular hardwork resulting in failure to progress in his/her studies.

PROFILE OF THE STUDENTS

- He/she believes in the living God and prays daily.
- He/she trusts in God who helps those who help themselves
- He/she works hard to be of genuine service to others.
- He/she is characterised by charity in thought, word and deed
- He/she speaks truly, deals truly, lives truly.
- He/she respects all elders, parents, teachers and other staff.
- He/she is neat, punctual and courteous to all
- He/she is responsible, faithful to duty and trustworthy.
- He/she is humble modest and strong in character.

POINTS FOR STUDENTS TO REMEMBER

1. Never omit the lesson of home work assigned. if you do, it is like missing a train that you can never catch afterwards.
2. Always revise the work done in class. Do not consider this as a special assignment.
3. If memory work is arranged, see that it is completed within the given period.
4. Consider tuition as a social evil. Avoid it by concentrating and participating in the class.
5. Never postpone what you can do each day.
6. Be enthusiastic in doing everything. Live well by doing everything well.

ACTIVITIES 2016-17

Secondary and senior secondary

A Interhouse (open to all points will be added to the house)

Debate (6-8)

Date	Syllabus I Terminal Assessment	Parent's Guardian's Signature

Teacher's Initial.....

Date	Time Table I Terminal Assessment	Parent's Guardian's Signature

Teacher’s Initial.....

- General Quiz (6-8)
- Group song (6-8)
- Skit- based on one topic (6-8)

B Students to Choose any one (6-8)

- On the Spot Painting Hindi Poetry Recitation
- English Poetry Recitation Flower/Plant Arrangement

C For all

- Word Building
- Paragraph writing

D Open to all classwise/House wise

- Individual Talent (W) (6-8)
- Individual Talent (1) (6-8)

Individual Competitions

- | | |
|--------------------------------------|-----------------------|
| 1. Drawing | 9. Colouring |
| 2. Solo | 10. Mimicry |
| 3. Fancy dress | 11. Speech on leaders |
| 4. Singing | 12. Story telling |
| 5. Preparing the models out of waste | 13. Flower vase |
| 6. Spelling Test | 14. Dance |
| 7. Debate | 15. GK Test |
| 8. Writing | 16. Reading |
| | 17. Sports |

Principal's Remarks

Name.....Std.....Sec.....

Date	Remarks	Signature	
		Principal/ VP	Parent/ Guardian
BLOOM WHERE YOU ARE PLANTED			

Date	Syllabus I Mid-Term Assessment	Parent's Guardian's Signature

Teacher's Initial.....

Date	Time Table I Mid-Term Assessment	Parent's Guardian's Signature

Teacher's Initial.....

Class Teacher's Remarks

Name.....Std.....Sec.....

Date	Remarks	Signature	
		Class Teacher	Parent/ Guardian

**DO NOT DESIRE TO BE BETTER THAN YOU ARE
BUT DESIRE TO BE VERY WELL WHAT YOU ARE**

Parent's Remarks

Name.....Std.....Sec.....

Date	Remarks	Signature	
		Class Teacher	Parent/Guardian

THE VALUE OF PERSISTENT PRAYER IS NOT THAT GOD WILL HEAR US, BUT, THAT WE WILL FINALLY HEAR GOD.

Date	Assignment	Parent's Guardian's Signature

RECORD OF LATE COMING

Name.....Std.....Sec.....

Date	Time of arrival	Signature	
		Principal/ Class Teacher	Parent

THE LOVE OF GOD CHANGES EVERYTHING INTO GOD

Date	Assignment	Parent's Guardian's Signature

Date	Assignment	Parent's Guardian's Signature

FEES RECORDS 2018-2019

Name.....

Std.....Div..... Roll No.....Reg No.....

Months	Amount Received	Date of Payment	Initial of the Teacher	Months	Amount Received	Date of Payment	Initial of the Teacher
June				Dec.			
July				Jan.			
Aug.				Feb.			
Sept.				March			
Oct.				April			
Nov.				May			

The fees should be remitted on or before 15 th of every month.

A BIRD in hand is worth two in the bush

Date	Assignment	Parent's Guardian's Signature

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